



Yakama Nation Tribal School
P.O. Box 151 – 601 Linden Street – Toppenish WA 98948
(509) 865-4778 or (509) 865-5121 Ext. 4525/4528 – Fax (509) 865-6092
www.yakama.org

YAKAMA NATION TRIBAL SCHOOL
FACILITY USE APPLICATION & AGREEMENT TO USE SCHOOL FACILITIES

SECTION 1: SELECTION OF FACILITY USE FOR EVENT

- ☐ Gymnasium - \$250/day (\$150 Employee Salary Compensation, \$50 Custodial, \$50 Utilities)
- ☐ Softball Field - \$250/day (\$150 Employee Salary Compensation, \$50 Custodial, \$50 Utilities)
- ☐ Kitchen - \$TBD
- ☐ Concession (indoor/ outdoor) - \$TBD
- ☐ Commons Area - \$TBD
- ☐ Equipment _____
- ☐ If your party is preparing food, they must have a valid food handler's card _____
- ☐ Requesting a reduction in price or waiver – Explain why: _____

(Only Tribal programs or non-profit organizations qualify that benefit kids or the community.)

NOTE: Bureau of Indian Education (BIE) and State-Tribal Compact (OSPI) funding is allocated specifically for educational purposes. User fees paid for the use of the facility will cover expenses that are not allowable through BIE and OSPI.

All requests must be submitted at least **14 days** in advance to ensure staff coverage can be provided. **Note: Do not posted "event" on social media until application has been submitted, approved and you are notified by the Business Office.**

SECTION 2: APPLICANT INFORMATION

Name of Organization:	Name of Applicant:	YNTS employee who will supervise:
Address:		Phone Number:
Nature and Purpose of Event/Activity:		
Dates Requested:	Time Requested: From: _____ To: _____	Number of Teams/Participants:
Will Admission be Charged? <input type="checkbox"/> Yes, Explain: _____ <input type="checkbox"/> No		Total Due to be Paid for Rental: \$



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SECTION 3: STATEMENT OF UNDERSTANDING (Signature Required to Process Application)

The Stanley Smartlowit Education Center and Softball Fields are under the supervision of the Yakama Nation Tribal School. It is the responsibility of the Tribal School to ensure that all activities are properly planned, have adequate supervision and do not promote nor accept behavior of persons that is unlawful and unhealthy. The Tribal School personnel also monitor the use and care of the buildings, equipment and grounds to ensure the Yakama Nation is protected from liability due to personal accidents, injuries and illness due to the condition and atmosphere of the Stanley Smartlowit Education Center and surrounding grounds.

It has been the practice of the Yakama Nation Tribal School to provide facility use when such use is not in conflict with school operations. The Yakama Nation Tribal School wishes to encourage use of school facilities by the community as long as the use is of lawful purpose and does not interfere with the conduct of the educational programs, which is the primary purpose of which the buildings and grounds are intended. Community use of facilities is subject to these terms laid out in the agreement:

1. It is understood that, at **ALL** times, the group is to be under the supervision of the Site Supervisor/YNTS employee.
2. It is agreed that the use of the facility is to be confined to the specified location of the facility on the day(s) and time(s) outlined in the agreement.
3. The building and facilities will not be available when school is in session or when after-school, extra-curricular activities are scheduled.
4. Alterations to the field/facility are prohibited without prior approval. This may include such things as hanging signs, erecting backstops, placing goals, using masking tape on walls and floors, etc.
5. Tribal School-owned equipment shall not be removed from the facility or used by any individual or organization. Groups or individuals cannot use Tribal School-owned expendable supplies or any equipment.
6. It is agreed that the responsible party will reimburse the Yakama Nation Tribal School for any damages or expenses incurred by the Tribal School arising from the applicant's use of said facilities.
7. Applicant is responsible for returning the facility to its original condition immediately following the event.
8. Appropriate gym shoes are required for all activities on the uncovered floor of the gymnasium when in use.
9. Control and supervision for all attendees will be the sole responsibility of the party reserving the facility.
10. All parties **MUST** stay within the area designated for use of this agreement. Guests, spectators and participants are not allowed to roam or enter into any other area not specified in this agreement.
11. Firearms or other dangerous weapons are prohibited on school grounds as defined by law.
12. It is understood that any violation of the above rules will result in immediate suspension of the privilege and future use of Tribal School facilities.
13. The Tribal School reserves the right to refuse, revoke or cancel upon short notice, any authorization issued for the use of the school facility. If rental fee has been paid, refund of such rental will be refunded, less expenses incurred.
14. Permission to use a particular facility may be denied based on a belief that the activity proposed may not be in the best interest of the Tribal School, or due to the level of previously scheduled use.
15. ***It is understood that smoking, use of tobacco products, alcoholic beverages (including alcohol substitutes), and/or illegal drugs is NOT PERMITTED in the school building or on school grounds. The responsible party accepts responsibility for the enforcement of this tribal, federal and state law.***

I have read the above terms 1-15 and understand the above terms. _____



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Any accident involving injury to participants or damages to facilities or equipment that occur during the use of school facilities must be reported to the Yakama Nation Tribal School authorities immediately.

It is mandatory that all users of the Tribal School facilities provide proof of Liability Insurance naming “Yakama Nation Tribal School” as Certificate Holder. Liability insurance shall cover bodily injury and property damage to participants, guests and spectators at your event.

Note: Eventsured.com & Sadlersports.com are website(s) to purchase liability insurance.

It is your responsibility to provide adequate supervision of all participants attending your event to ensure the care of the school's facility as well as for the loss of personal items and equipment stored therein are protected.

The person or organization entering into this agreement with the Yakama Nation Tribal School certifies that the information given in this application is current and states that he/she has the authority to enter into this agreement and agrees that the applicant will observe all the rules and regulations implemented in this agreement.

By signing this form, I agree to the above regulations. I agree to protect and to indemnify for costs, legal and other expenses the Yakama Nation Tribal School, it's officers, directors and agents from all claims, liabilities or suites related to or arising from acts of omissions of such groups or individuals in connection with the use of any such school facilities.

Printed Name	Signature (REQUIRED)	Today's Date (mm/dd/yyyy)
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-- SCHOOL ADMINISTRATION USE ONLY --

Date Application Received: _____

☐ Approved ☐ Disapproved, Reason: _____

☐ Days ☐ Evenings ☐ Saturday ☐ Sunday &/or Holiday

Certificate of Insurance Requested: _____ Certificate of Insurance Received: _____

Authorization of Facility Use By: _____
Facility Maintenance Supervisor Date

Authorization of Facility Use By: _____
Athletic Director Date

Facility/Building Rental Fee Paid On: _____ in the amount of \$ _____.

Funds Verified and Approved By: _____
Business Office Date

Application Verified and Approved By: _____
Superintendent Date



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Comments: